



SAN FRANCISCO PLANNING DEPARTMENT

Meeting AGENDA

Balboa Reservoir Project / Case No. 2018-007883ENV

Tuesday, October 2, 2018, 11:00 a.m. to 12:00 p.m.

Conference Call

Dial in number: 1-844-621-3956

Access Code: 805 988 530

1650 Mission St.
Suite 400
San Francisco,
CA 94103-2479

Reception:
415.558.6378

Fax:
415.558.6409

Planning
Information:
415.558.6377

Invited Participants

Name	Affiliation	In attendance?
Jeanie Poling	SF Environmental Planning	
Wade Wietgreffe	SF Environmental Planning	
Elizabeth White	SF Environmental Planning	
Jennifer McKellar	SF Environmental Planning	
Jeremy Shaw	SF Planning	
Jeff Horn	SF Planning	
Robb Kapla	SF City Attorney	
John Malamut	SF City Attorney	
Joel Roos	Pacific Union Development Company	
Joe Kirchofer	Avalon Bay Communities	
Karen Murray	Van Meter Williams Pollack	
Steve Vettel	Farella Braun + Martel LLP	
Kearstin Dischinger	BRIDGE Housing	
Tim Erney	Kittelson & Associates, Inc.	
Amanda Leahy	Kittelson & Associates, Inc.	
Mike Alston	Kittelson & Associates, Inc.	
Susan Yogi	ESA	
Karl Heisler	ESA	

1. Status of Action Items (see last page)
2. Upcoming Deliverables and Issues
 - NOP

- ESA/EP to finalize NOP 10/2/18 – 10/5/18
- Timing for ERO signature
- Final Abbreviated Part 1 HRE due to EP by 10/9/18
- EP/ESA to finalize air quality scope of work by 10/2/18
- Archaeological Sensitivity Assessment status
- Water Supply Assessment Calculations due to ESA by 10/16/18
 - Base and City Policy Options – discuss with Sponsor team and Jeremy
- GHG Checklist by end of October

3. Scoping Meeting

4. NOA/NOP Distribution

5. Team Schedules

- Karl – out 10/11/18 – 10/26/18
- Susan – out 11/23/18 – 11/30/18
- Others?

6. Tracking Action Items

7. Confirmation of Next Meeting

Action Item	Critical Path Item?	Responsibility	Due Date	Status	Delivered Date/Comments
ESA					
Submit final noise scope of work		Susan	by end of 9/17/18 week	Completed	Submitted on 9/18/18.
NOP Draft 2 to EP		Susan/ESA	Monday, September 24, 2018	Completed	Submitted on 9/24/18
GHG Checklist		Susan/ESA	end of October		ESA to coordinate with sponsor team.
Submit screencheck HRE Draft 1		ESA	Tuesday, October 9, 2018	Completed	Submitted on 9/28/18
Finalize Air Quality Scope of Work		ESA	Tuesday, October 2, 2018	Completed	Confirmed final 10/1/18 by Josh/EP
Coordinate with Karen re: NOP and EIR figures		Susan	Thursday, September 20, 2018	In Progress	
Sponsor Team					
Complete construction data request	X	Joe/Joel	Friday, August 17, 2018	In Progress	Received 7/25/18. ESA followed up with questions and requested additional information. Joel is preparing a more detailed request. 8/14/18 - this will be provided this week. 9/18/18 meeting - sponsor team is discussing this week.
AB 900 Decision		Joe/Joel	End of September	In Progress	
Provide poster boards of NOP figures		Karen	Tuesday, October 30, 2018	In Progress	
Completed SPUC WSA calculator to ESA		Joe/Joel	Tuesday, October 16, 2018		
Kittelson					
Travel demand memo		Amanda	Tuesday, October 2, 2018	In Progress	
EP Action Items					
CCSF cumulative assumptions		Jeremy	Monday, October 1, 2018	In Progress	9/24 Facilities Committee meeting to present cumulative assumptions. 9/11/18 meeting - Jeremy to follow up with K.
Follow up and confirm location of scoping meeting		Jeremy	Friday, September 28, 2018	In Progress	
Coordinate with sponsor team for scoping meeting presentation		Jeremy	by mid-October	In Progress	
Provide 300' radius list, neighborhood groups list, standard EIR distribution list to ESA		Jeanie	Wednesday, October 3, 2018	In Progress	
Section 21099 Checklist		Jeanie	Monday, November 12, 2018	In Progress	
Jeanie to inform other agencies that they will need to review the list of approvals when detailed project description is submitted with IS-Draft 1 in December.		Jeanie	Wednesday, October 3, 2018	Completed	
Provide email distribution list to Jeanie.		Jeremy	Friday, September 28, 2018		